

KHAIRPUR MEDICAL COLLEGE
KHAIRPUR MIRS SINDH, PAKISTAN



BIDDING DOCUMENT
PROCUREMENT OF

UNIFORM, PROTECTIVE CLOTHING AND FURNITURE FIXTURE

NIT reference. INF-KRY/4101 /2023, Dated: 03 - 10 -2023

Station Road, Khairpur Mir's Ph: 0243-920460 – 920452

Email: info@khprkmc.edu.pk website: www.khprkmc.edu.pk

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BIDDING DATA

Procuring Agency	: KHAIRPUR MEDICAL COLLEGE, KHAIRPUR MIRS
Address	: Station Road Khairpur Mir's
Bid Validity	: 90 Days (As per SPPRA Rule 2010 (amended till date))
Amount of Bid Security	: 2% of total bid value
Last date of Selling of Bid	: As per NIT
Date of Submission of Bid	: As per NIT
Place for Submission	: As per NIT
Date of Opening of Bid	: As per NIT
Place of Opening	: As per NIT
Performance Security	: 5% of the Contract Value for Six Months
Language of Bid	: English
Bid Price	: PKR
Advance Payment	: No Advance Payment will be allowed
Period of Completion	: Financial Year 2023-24
Liquidity Damages	: 0.03% of the bid price per day after the period of Completion up to 10% maximum depends upon the damages done due to non-supply.
Inspection Authority	: Nominated Inspection Committee
Inspection Place	: Store of KMC Khairpur Mir's
Place of Delivery	: Store of KMC Khairpur Mir's

DOCUMENT CHECKLIST

Please review the following list of all possible documents to be enclosed with the Technical Proposal.

SNo	Evaluation Criteria	Yes	No	Page
1.	Tender Purchase Receipt (Original)			
2.	Bid Security (Copy with value hidden in Technical Proposal; Original in Financial)			
3.	Bidding Documents (Duly filled, Signed & Stamped by Bidder)			
4.	Technical Proposal on Bidder's Letterhead			
5.	Compliance sheet on letter head			
6.	Undertaking (as per sample form)			
7.	Certificate (as per sample form)			
8.	Income Tax & GST Registration Certificate			
9.	Professional Tax Certificate (Sindh)			
10.	SECP Incorporation Certificate (where applicable)			
11.	PNRA Registration Certificate (where applicable)			
12.	PEC Registration Certificate (where applicable)			
13.	DRAP license showing importer of medical devices or proof of on-going process for registration. Where applicable			
14.	Company Profile			
15.	Bank Account Maintenance Certificate			
16.	Income Tax Returns (last 3 years)			
17.	Audited Financial Statement (last 3 year)			
18.	Workshop for After Sales Services			
19.	Technical Team Details (Workshop details & Technical Staff Bio-data with Training Certificates)			
20.	Manufacturer's Authorization (as per sample form)			
21.	Catalogue / Brochures (original)			
22.	Product Technical Data Sheet			
23.	ISO 9001 (where applicable)			
24.	ISO 13485 (where applicable)			
25.	ISO 14001 (where applicable)			
26.	CE/ FDA / JIS / MHLW (where applicable)			

Note:

- Mandatory documents are mentioned in 'Instructions to Bidders'.
All pages of the bid, except for un-amended printed literature, shall be initialed by the Bidder



KHAIRPUR MEDICAL COLLEGE

KHAIRPUR MIR'S SINDH

Telephone No: 0243-980460/0243-920452

NOTICE INVITING TENDER



Khairpur Medical College Khairpur Mirs. has received Regular budget FY 2023-24 for procurement of **UNIFORM , PROTECTIVE CLOTHING AND FURNITURE FIXTURE** hence sealed bids are here by invited single stage two envelopes procedure from will reputed manufacture, sole agents and suppliers with relevant category duly registered with Directorate Sales Tax & Income Tax and FBR as per Sindh Public Procurement Regulatory Authority Rules.

SNo	Name of work	Estimated Values	Date of Opening of Bids	Bid Security Amount	Tender fees (Non refundable)	Completion period	Bid validity period
1.	Uniform , protective clothing	Various	24 - 10 -2023	@2% Bid	Rs.3000	15 Days	90 Days
2.	furniture fixture	Various	Time 11:30 AM	@2% Bid	Rs.3000	15 Days	90 Days

The Tender Documents can be purchased from office of undersigned on payment of tender fee in the shape of pay order in favor of **The Principal Khairpur Medical College, Station Road Khairpur Mir's** or may be downloaded the separately for **UNIFORM , PROTECTIVE CLOTHING AND FURNITURE FIXTURE** from website www.khprkmc.edu.pk. or SPPRA website www.pprasindh.gov.pk.

The tender documents will be available for issuance from the date of Publication till the date of closing. i.e. Date. 23-10-2023 at 3:00 PM and will be submitted till Date 24- 10 -2023 Time 11:00 AM and will be opened @ 11.30 AM on same day at the Office of the Principal Khairpur Medical College station road Khairpur mir'in the presence of participant bidders or their authorized representative having authority letter before Procurement Committee.

Terms & Condition

- The offer is invited in Pakistan Rupees (Currency)
- The Bidders are required to furnish bid security @ 5% of the total bid value and 3000/= only as fees for Tender Documents (Non Refundable) In the shape of Pay order/Demand Draft in favour of Principal Khairpur Medical College Station Road Khairpur Mir's.
- In case of alternate offer separate tender documents should be submitted with the separate bid security.
- Any offer without bid security shall be rejected.
- The Procurement Committee may reject any bid or all bids or proposals at any time prior to acceptance of bid or proposal.
- Bidders shall submit bidding documents according to the SPPRA Rules.
- Bidders shall submit authorizing letter from manufacturer company/ Sole Distributors/ Sole/ agents.
- The bidder required to provide catalogue / Brochure, sketches, drawings, photographs and others documents of the required items with technical bid at the time of submission of tender.
- Delivery should be completed as per distribution plan within 15 days from the date of issuance of purchase order.
- Experience of similar work for mentioned items of 5 years with client list of three (03) / Addresses & Telephone Numbers Required.
- The Purchase Committee may decrease/ increase quantity of bidding item as per available budget under SPPRA rules.
- In case if any public Holiday or any unavoidable circumstance the tender will be opened on next working day on same date , time and venue.
- It should be clearly written on outer Envelop in Capital words as tender documents containing separate sealed Technical and Financial Proposal Envelope.
- The quoted rates should be inclusive of all Government taxes /services Taxes, delivery/ installation charges and warranty.
- Blacklisted Firms / Suppliers /Sole Distributors / Sole Agents notified by Government / Autonomous bodies/ institutions shall not be entertained as per SPPRA Rules.
- Tender not Fulfilling the Terms & conditions will not be entertained in according with SPPRS Rules.

Professor. Dr. Rukhsar Ali Shahani
Principal Khairpur Medical College
Khairpur Mirs
0243-920452 – 92046

INSTRUCTIONS TO BIDDERS

1. Khairpur Medical College, Khairpur Mirs invites sealed bids on Single Stage Two Envelope Procedure 46(2) as per Sindh Public Procurement Rules 2010, (Amended till date) from Manufacturers/Importers/Sole Agents/Distributors for “Procurement of uniform , protective clothing and furniture fixture” Tender Ref. # [INF-KRY/4101/2023](#)
2. The tender shall be submitted with all documents in sealed envelopes. The envelope must contain tender inquiry Number on the top, the name of the Bidder should be affixed on the face of the envelope. The Bidder should prepare the Tender in form of Technical and Financial proposals separately. The envelope should be marked Technical Proposal and Financial Proposal in BOLD and legible letters to avoid confusion. Envelopes should be sealed and addressed to Khairpur Medical College, Khairpur Mir's, and inserted in Tender box by hand or mail on the scheduled date and time, else tender will not be entertained and would be returned unopened to the bidders.
3. Bidders are required to check that Tender Documents issued to them are complete in all respects as per table of content.
4. Bidders should examine carefully the table of content. They should visit and inspect the site at their own expense, responsibility and obtain all necessary information prior to submitting the tender. Any detail/specification missing in the document should be obtained from Planning & Procurement Department before bidding. Once the tender is submitted, it will be assumed that no further clarification was required.
5. Tender Fee in shape of pay order in favor of Khairpur Medical College, Khairpur Mir's must be attached; else the offer will be rejected.
6. Bidder will attach BID SECURITY (as per amount mentioned under Bidding Data) in shape of pay order issued from any scheduled Bank of Pakistan in favor of Khairpur Medical College, Khairpur Mir's in the financial proposal.
7. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
8. The Bidder shall indicate on the appropriate Price Schedule (in PKR) the units (where applicable) and total bid price of the goods/services it proposes to supply/execute under the contract.
9. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the Procuring Agency may seek and accept clarification to the bids that do not change substances of the bids.
10. The Procuring Agency may reject all or any bid or proposal at any time prior to the acceptance of a bid or proposal. Subject to relevant provision of SPPRA Rules, 2010 (Amended till Date). The Procuring Agency upon request communicate to bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
11. The quoted rates should include all costs of whatsoever description and expenses

necessary for the whole work together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly.

12. No unauthorized alteration may be made in the Tender documents. If any such alteration is made, tender may be liable for rejection.
13. Clarification, revision, addition or deletion, in the tender documents may be made by the authority

before the submission and opening of Tender in the form of Addendum/Corrigendum. This will be made only by formal Addendum/ Corrigendum issued by the concerned authority and will become part of the contract documents. Each Addendum shall be signed by the Vendor and returned with other Tender documents.

14. The vendor has to quote only one rate for each work as per tender specifications. Hand written tenders or any over writing, cutting, should be signed.
15. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the Bidding Data of the Tender.
16. Contractors who win the tender will be required to enter into a Contract Agreement as defined in the Form of Agreement.
17. No bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
18. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
19. Conditional tender and tender without bid security shall not be considered.
20. Bids shall remain valid for a period of 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
21. Bids submitted late due to any reason whatsoever, shall not be considered and returned unopened to the bidder or his authorized representative.
22. Bid / offer will be evaluated as per criteria bid's terms & conditions.
- 23. The quoted rates once offered by the firms will not be changed during the contract period.**
- 24. The quoted rates should be in Pak. Rupees and must be valid till 30th June 2024,** Orders will be placed as per requirement after receiving demand from the concern department of Khairpur Medical College, Khairpur Mir's
25. All Items will be procured on approved sample basis, samples submit along with bidding documents; hence bidders are required to visit Khairpur Medical College, Khairpur Mir's to make sure existing usage of Institute (If in case samples not found bid will be rejected).
26. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
27. All the (applicable) Government taxes (Income Tax / Sindh Sales Tax (if applicable) / 0.35% Stamp Duty of the value of the contract amount will be affixed on the bills or on the contract agreement of the full contract value by the Contractors / Suppliers.
28. All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index, else Procurement Committee

reserves the right to accept or reject bid.

29. The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Khairpur Medical College, Khairpur Mirs,
30. Distributor once nominated by the manufacturer / importer will be for the whole contract period and manufacturer / importer cannot change its distributor during the contract period in any case.
31. No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.

TERMS & CONDITIONS OF TENDER

32. Khairpur Medical College, Khairpur Mirs invites sealed bids on Single Stage Two Envelope Procedure 46(2) as per Sindh Public Procurement Rules 2010, (Amended till date) from Manufacturers / Importers / Sole Agents / Distributors for “Procurement of uniform , protective clothing and furniture fixture” Tender Ref. # [INF-KRY/4101 /2023](#)

1. PERFORMANCE SECURITY: The successful bidders will have to deposit 8% the requisite Performance Security Bond in the shape of a Pay Order / Demand Draft or Bank Guarantee as per amount mentioned under Bidding Data in favor of Khairpur Medical College, Khairpur Mirs. The same will be released after successful completion of supply & contract period. Moreover, security deposit shall be forfeited by the Procuring Agency if contractor fails to comply with terms and condition of the contract at any stage during contract period.
2. Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except withholding tax.
3. The firm will be responsible for supply of “Procurement uniform , protective clothing and furniture fixture” Tender Ref. # [INF-KRY/4101 /2023](#)

at consignee address. (Khairpur Medical College, Khairpur Mir's. If it fails the Security Deposit will be forfeited.

1. Procurement Committee shall disqualify a contractor, whether pre-qualified or not, if it finds at any time, that the information submitted by bidder concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
2. The Procuring agency reserves the right at the time of contract award to increase / decrease & delete, the items / quantities of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
3. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
4. 20% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 80% will be deposited by the Contractors / Suppliers themselves.
5. Prices quoted shall remain valid up to **30th June 2024**.

6. No tender will be entertained without Bid Security which will be forfeited to Government Treasury, in case of non-submission of Performance security within seven (7) days of receipt of letter of Acceptance.
7. Quantities of tender items are on estimated basis and could vary according to the amount sanctioned, released and as per discretion of Procurement Committee.
8. All manufactured and other items should be used in accordance with the instructions, specifications in the Tender Document and also in accordance with generally accepted norms of good workmanship.
9. The Bidder shall sign and stamp the Integrity Pact provided at Bid in the Bidding Document for all Provincial Government procurement contracts. Failure to sign such Integrity Pact shall make the bidder non-responsive.
10. If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.
11. Supplies are required as early as possible. The bidder may, however, give their short guaranteed delivery period by which the supply will be completed positively.
12. The Technical evaluation carried out by the Committee Khairpur Medical College, Khairpur Mirs will be final.
13. PURCHASER'S RIGHT TO VARY QUANTITIES The Khairpur Medical College, Khairpur Mirs's Authority reserves right to increase / decrease or delete the quantities, at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during defined period.
14. PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS: The Khairpur Medical College Authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2010 (Amended till date).
15. REDRESSAL: Redressal of Grievances & settlement of dispute will be as per SPPRA Rule-2010 (Amended 2019).
16. BID EVALUATION (T.E.R): Bid evaluation will be considered on following grounds for approval of company as mentioned in appendix # A.

I / We agree to above mentioned terms &

conditions: Name of Contractor_____

Signature(CNIC NO_____(Copy must

be attached).)Full Address_____

Rubber Stamp _____

CRITERIA FOR EVALUATION OF BID

(Bidders are required to submit following documents in mentioned sequence)

Technical Evaluation Criteria (Mandatory)			
S.#	List of Documents	Yes	No
1.	Compliance of Terms & Conditions / Instructions mentioned in the SBD. (Must submit the entire STANDARD BIDDING DOCUMENTS, duly signed & stamped on each page with Technical Proposal)		
2.	Relevant Experience with documentary proof (Last Three Years) Attach Supply/Purchase Order/Award of Contract		
3.	Registration with Income Tax - NTN (Attach Certificate)		
4.	Copy of Professional Tax 2019-20 (Attach Certificate)		
5.	a) General Sales Tax (Mandatory) Attach Certificate b) Sindh Sales Tax (if applicable) / Sindh Board of Revenue (Registration is not required in procurement of Goods)		
6.	Recent Bank Certificate / Bank Statement regarding financial soundness of the firm to do business up till PKR 5 Million or more.		
7.	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted and litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / Autonomous body or Private Sector Organization anywhere in Pakistan. (Undertaking should be as per given sample attached as per Table of Content Point # 11).		
8.	Bidder already providing services at Khairpur Medical College should obtain & attach satisfactory performance certificate from competent authority of KMC Khairpur Mir's (for the financial year in which the bidder last provided its services).		
9.	Copy of the Pay order / Bank Draft of Bid security / Earnest money should be attached without showing the amount along with technical bid document. (Original bid security should be attached with financial proposal).		

NOTE:

- The offer will not be entertained if the required documents are not found attached.
- Items will be procured on approved quality/ sample basis; hence bidders are required to submit sample along with bidding documents. Brochures should also be attached where applicable (if in case samples not found bid will be rejected). Samples return to those who were not technically qualified or meeting TEC (Bidders are required to visit Khairpur Medical College to make sure existing usage of Institute).
- The technical evaluation carried out by the Procurement Committee, KMC Khairpur Mir's will be final, which will be assessed on technical aspect and clinical experience basis of the Consultant(s) in the relevant specialty.
- Specifications approved by the Consultant(s) in the relevant specialty will be considered by the Procurement Committee.
- Quoted items must be CE Certified / FDA Approved / DRAP Registered where applicable. (Certificate should also be attached).
- Authorization / Distributors Certificates from Manufacturer. (Where Applicable).

Delivery Schedule:

The delivery of items will be completed to the Khairpur medical college within 15 (Fifteen) days after the date of issuance of Purchase Order.

Delay in Delivery:

In case of late delivery of items beyond the periods specified in the schedule of requirements, the liquidity damage will incur at rate of 0.6% of the total amount of the Purchase Order will be charged as penalty per day.

Payment:

1. The payment will be made to the Supplier on receipt of original invoice(s) including GST and other taxes according to the Government.
2. Income Tax @ 4% for filer and 8% for Non filer in case of companies and other then companies Tax payers @ 4.5% for filers and 9% for the Non-filers of the total amount of the order will be deducted at source plus all other admissible taxes impose by the government from time to time.

The above mentioned terms and conditions have been carefully read and are hereby unconditionally accepted.

Name of the VENDOR	
Name of the Authorized contact Person	
Office Address	
GST NO	
NTN	
Telephone No	
Mobile No	
Fax No	

Signature	Authorized Representative
Stamp	

The filled in Tender Document should be in forwarded to:

Principal
Khairpur medical college,
Khairpur Mir's
Station Road Khairpur Mir's
0243-920460-920450



KHAIRPUR MEDICAL COLLEGE

KHAIRPUR MIR'S SINDH



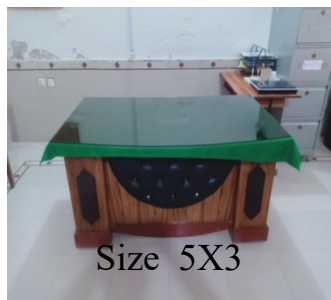
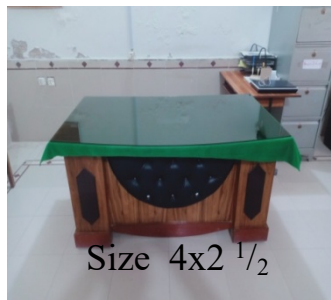


UNIFORMS AND PROTECT CLOTHING


S No.	DESCRIPTION OF ITEMS	SPECIFICATION	QTY	@RATE	REMARKS
<u>Chowkidar Uniform</u>					
1.	a) Kameez and shalwar Fabric in Black / malacian texture / Navy Blue color for Kameezs & shalwar Badges, shoulders and belt, mention designation with college name and Logo Cloth Quality best Size as per instruction of client	Shabir / Lakhani / Gul Ahmedor equivalent Cotton and Polyester Mixusefull for all seasons	100		
2.	b) Head Cap with College name and Logo	Good Quality	100		
3.	a) Shoes Service / Bata or equivalent to Bata Different Size.	Make : Service / Bata or equivalent to Bata Color BlackLiening material: leather Heal Hieght up to 1 inch	100		
<u>Peon/ Attendant Uniform</u>					
4.	b) Kameezs Shalwar Fabric in White in color for shalwar Kameezs Badges, shoulders and belt, mention designation with college name and Logo Cloth Quality best Size as per instruction of client	Shabir / Lakhani / Gul Ahmedor equivalent Cotton and Polyester Mixusefull for all seasons	100		
5.	c) Shoes Service / Bata or equivalent to Bata Different Size.	Make : Service / Bata or equivalent to Bata Color Blackleather Heal Hieght up to 1 inch	100		
6.	d) Head Cap black color (Jinnah Cap) with College name and Logo	Good Quality	10		
<u>Sweeper Uniform</u>					
7.	a) Fabric in Sky Blue in color for shalwar Kameezs badges and belt, mention designation with college name and Logo ,Cloth Quality best Size as per instruction of client	Shabir / Lakhani / Gul Ahmedor equivalent Cotton and Polyester Mixusefull for all seasons	50		
8.	b) Shoes Service / Bata or equivalent and Different Size.	Make : Service / Bata or	50		

		equivalent to Bata Color BlackLiening material: leather Heal Height up to 1 inch			
<u>Driver Uniform</u>					
9.	a) Fabric in White color for shalwar Kameezs Badges, shoulders and belt, mention designation with college name and Logo Cloth Quality best Size as per instruction of client	Shabir / Lakhani / Gul Ahmedor equivalent Cotton and Polyester Mixusefull for all seasons, equivalent and suitable	20		
10.	b) Shoes Service / Bata or equivalent and Different Size.	Make : Service / Bata or equivalent to Bata Color BlackLiening material: leather Heal Height up to 1 inch	20		
11.	c) Driver Cap Standard with College name and Logo	Standard with Good Quality	20		
<u>Malhi /Plumber Uniform</u>					
12.	a) Fabric in light green in color for shalwar Kameezs badges and mention designation with college name and Logo Cloth Quality best Size as per instruction of client	Shabir / Lakhani / Gul Ahmedor equivalent Cotton and Polyester Mixusefull for all seasons equivalent and suitable	40		
13.	b) Shoes Service / Bata or equivalent and Different Size.	Make : Service / Bata or equivalent to Bata Color BlackLiening material: leather Heal Hieght up to 1 inch	40		
<u>Faculty Apron</u>					
14.	a) Fabric in White color with College name and Logo Size as per instruction of client	Shabir / Lakhani / Gul Ahmedor equivalent Polyester Mix usefull for allseasons and suitable	200		
<u>Lab Technologist Apron</u>					
15.	a) Fabric in White color with College name and Logo Size as per instruction of client	Shabir / Lakhani / Gul Ahmedor equivalent Cotton and Polyester Mixusefull for all seasons andsuitable	20		

16.	Towel Large Size 27x54, weight 800 gram each Color as per instruction of client	Export quality	50		
17.	Office Table Cloth Size 6x4 feet	Best Quality green color	05 latha		
18.	Curtains best quality and PC size 4x7.5 feet with all fitting material and installation	Good quality	50		

FURNITURE FIXTURE

SNo .	Items	Specification	QTY	Picture	Rate
01	Office Table (5x3)	Office Table (5x3) With side Rack Having Computer keyboard tray inside rack 5mm glass up with green cloth, quality should be Interwood or Equivalent (Sample available in College and Show in Picture)	10	 Size 5X3	
02	Office table (4x2)	Office table 4x2 1/2 having Formica lamination chipboard, with three draws, Wooden lapping on all edges. 5mm glass up with green cloth having high quality lacquer polis, Quality should be Interwood or Equivalent (Sample available in College and Show in Picture)	10	 Size 4x2 1/2	
03	Visiting Chairs	Visiting Chairs having imported leatherette cushion in seat, tally wooden moltiform or equivalent quality foam, best quality having imported leatherette cushion, having high quality lacquer polis, quality should be Interwood or Equivalent (Sample available in College and Show in Picture)	25		
04	3 seater	3 seater waiting chair all steel (Sample available in College and Show in Picture)	08		

05	Library Chairs	Chairs with Steel, Cushion Black and best quality having imported leatherette cushion (Sample available in College and Show in Picture)	150		
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1. Items will be procured on approved quality/ sample basis; hence bidders are required to submit sample along with bidding documents. Brochures should also be attached where applicable (if in case samples not found bid will be rejected). Bidders are required to visit KMC Khairpur Mir's to make sure existing usage of Institute.
2. The technical evaluation carried out by the Procurement Committee, KMC Khairpur Mir's will be final, which will be assessed on technical aspect.
3. All Quoted items must be CE Certified / FDA Approved / DRAP Registered where applicable. (Certificate should also be attached).

Signature of Manufacturers /Importers/Sole Agents/Contractors: -

Name of Firm: - _____

Full Address: - _____

Telephone No. Office:-_____ Cell No:- _____

Email Address (if any)

BID LETTER FORM

From:

(Registered name and address of the

bidder)To:

Principal

Khairpur Medical College, Khairpur Mir's

Dear Sir / Madam,

Having examined the bidding document and amendment thereon we undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated _____

Tender Title:

We undertake to provide services/execute the above project or its part assigned to us in conformity with the said bidding documents for an estimated sum of Rs. _____ (Rupees -) (total bid amount in words and figures)

which may vary in accordance with the schedule of prices attached herewith and coverage options made by KMC-Khairpur or its user organization.

If our bid is accepted, we undertake to;

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted anytime before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature
and seal.

CONTRACT AGREEMENT

Tender
Title

M/s

This Contract Agreement (hereinafter called the Agreement) made on _____ day of _____ Year.
BETWEEN

A Contractor, having its office at **Bidder's address**. (Hereinafter mentioned as Contractor), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

KHAIRPUR MEDICAL COLLEGE, KHAIRPUR MIR'S A department under Health Department Government of Sindh, having its office at Khairpur Mir's Sindh, Pakistan hereinafter mentioned as "the Client", which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

WHEREAS the Contractor has agreed to render certain services i.e. "**Tender Title**" to KMC Khairpur and has necessary know how and staff in the respect.

AND

WHEREAS the Client is desirous of availing the services offered by the contractor for "**Tender Title**" for its premises at the cost of **Rs. _/-** (The contract amount) as per below mentioned **BOQ**.

Brief particulars of the services which shall be supplied / provided by the Supplier are as under:

Item. #	DESCRIPTION	Unit Quantity	Unit	Quoted Rate

Now this agreement witness as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.
2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Purchase order(s)/ Letter of Acceptance where applicable.
 - b. The completed Form of Bid along with Schedules to Bid.
 - c. Condition of Contract & Contract Data
 - d. The priced Scheduled of prices
 - e. The specifications

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. The Contract Price of tender will be Rs:____/Year;
6. That estimated cost of tender is on approximate basis and may vary in case of forced majeure or as per the demand of situation.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

This contract will be extendible on the same rates till the allocation of new tender.

Signature of the
Supplier

Signature of the
Purchaser

**FORM OF PERFORMANCE SECURITY
(Bank Guarantee)**

Guarantee

No.:

Executed on:

Expiry date: _

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with complete address (Scheduled Bank in Pakistan):

Name of Principal (Contractor, Manufacturer, Supplier or any bidder) with complete

address: Penal Sum of Security (express in words and figures):

Letter of Acceptance
No.

Dated
:

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the are of the said Principal we, the Guarantor above named, are held and firmly bound unto the, KMC Khairpur Mirs (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents- during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Condition of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to

show grounds or reasons for such demand any sum or sums up to the amount stated above,
against the Employer's written declaration that the Principal has refused or failed
to perform the obligations under the Contract which payment will be effected by the
Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding
whether the Principal (Contractor) has duly performed his obligations under the Contractor
has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any
sum or sums up to the amount stated above upon first written demand from the Employer
forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument
under its seal on the date indicated above, the name and corporate seal of the Guarantor
being hereto affixed and these presents duly signed by its undersigned representative,
pursuant to authority of its governing body.

1
Witness:

Guarantor (Bank)
(Name, Title, Signature &
Seal)

Signature:

2. _____
(Name, Title, Signature & Seal)

Name: ____
Title: ____

AFFIDAVIT (on Judicial Stamp Paper)

I/We, the undersigned [Name of the Supplier] hereby solemnly declare and undertake that:

1. I/We have read the contents of the Bidding Document and have fully understood it.
2. The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
3. The Goods that we propose to supply under this contract are eligible goods within the meaning of this SBD.
4. The undersigned are also eligible Bidders within the meaning of the Standard Bidding Documents.
5. The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
6. I/We have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent for Khairpur Medical College related to this bid or award or contract.
7. I/We are not blacklisted or facing debarment from any institute of Federal, Provincial Government or any Department /Agency/Organization/Autonomous body or Private Sector organization anywhere in Pakistan.
8. That undersigned has not employed any child labor in the organization/unit.
9. I/We understand that the Selection and Rate Contracting Committee of the Procuring Agency is not bound to accept the lowest or any other bid they may receive.

I/We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signatures with stamp

Name: _____

Designation: _____

CNIC No. _____

For Messrs. [Name of Supplier]

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.

Contract Number: _____

Contract Value: _____

Contract Title: _____

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **[Name of Supplier/ Contractor/ Consultant]** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **[Name of Supplier/ Contractor/ Consultant]** agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **[Name of Supplier/ Contractor/ Consultant]** as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]

[Supplier /Contractor/Consultant]